

Student Parent Back to School Checklist

Student ID number: _____

College Email Address: _____

****Remember your password!***

Make an appointment with:

- Financial Aid
 - Complete FAFSA
 - Review financial aid package
 - Ask about additional scholarships
 - Ask about childcare costs being included in financial aid award
- Academic Advising: Online or in-person
 - Review degree or certificate plan
 - Make sure that your major is correct in the system
 - Decide on classes and class format
 - Ask for help with registration if needed

Attend:

- New Student Orientation (in-person or online)

BEFORE THE TERM STARTS:

- Register for Classes
 - Double check your class start dates, classes can start at different times during the term
 - If you are taking online classes: find out how to log into your class through the Learning Management System (LMS)
 - If you are taking in-person classes: go to campus and find your classrooms so you know where you are going
 - If you are taking a lab: look to see if there are additional materials or requirements
- Review the College Catalog for your degree program
- Go to the college bookstore page and see what textbooks are required for your classes or email your instructor for the textbook list
 - Buy or rent textbooks
- Buy a laptop or check to see if your college has a laptop loan/rental program
 - Check your technology for updates
- Buy any school supplies you will need: agenda, notebooks, pens, calculators, etc.

FIRST WEEK:

- Read the syllabi for all your classes.

*A syllabus is a basic outline professors or instructors prepare for each course they teach. It often contains things like the course schedule with key deadlines, necessary supplies, required books, information about grading, and your professor's contact information.

- Log into your online classes and complete the assignments
- Add all major assignments to your calendar and/or planner
- Review your childcare backup plans
- Introduce yourself to your instructors by email or in-person during office hours

AT LEAST ONCE A SEMESTER:

- Meet with your academic advisor
- Meet with the financial aid office
- Attend office hours for each of your classes

Back to School Child Checklist

Assess your childcare needs for:

Classes

Class Times:

Study time

2 hours per class:

Work time

Work Schedule:

- Coordinate a childcare schedule with your family, friends, or co-parent. Take your work schedule into account.
- If you are setting up childcare at a center or home-provider, make a plan with the provider for a slow transition.
- Complete all paperwork and vaccination requirements from the provider.
- Talk to your child about what the semester will look like, including if there are any changes in childcare.
- Start taking your child to childcare before the term starts so that you have a routine in place before classes start.